
From: John Ferons
Sent: Friday, November 4, 2022 4:19 PM
To: John Ferons
Cc: Steve Rogers; Rosalba Ramirez; Samantha Holland
Subject: RE: Community Field Meeting for the ADA Accessibility Parking Forrester Park and Three Weirs Park Project

Greetings Washington Park Residents,

As word spreads of an On-Site Meeting for the Three Weirs/Forrester Park ADA Improvement Project, folks have questions about the meeting date & time and the process, both in the past and going forward. We are sorry for any confusion, our outreach is intended to keep interested parties informed, aware of meetings and progress of the project as it moves forward. The following will hopefully provide clarification about where we have been and where we are going:

Prior Meetings

As you are aware Town Staff conducted two public meetings to present information and receive public input about the proposed designs for the two project sites:

1. The first meeting presented the Three Weirs/Forrester Park ADA Capital Improvement Project with the Town's prepared designs for each site. Those designs were developed over several iterations with a design professional to meet the ADA laws and address site specific needs.
 - a. The meeting was well attended and productive in that the Town and its design professional received valuable input from the Washington Park residents regarding the designs and with requests for alternative design layouts be prepared and brought back to the group.
 - b. While the first meeting was well attended it was mostly folks who live in proximity to the Forrester Park site with less from proximity to Three Weirs Park.

After the first meeting, Town staff and our design professional prepared alternative designs based on feedback received from the first meeting then hosted a second meeting.

2. The second meeting presented the revised project designs for each site. Those designs included the feedback received from first meeting including turning the parking 90-degrees rather than parallel and meandering the path through Three Weirs.
 - a. The second meeting was also well attended and productive in that the Town again received valuable input from the group.
 - b. This time the second meeting was attended by mostly folks who live in proximity to Three Weirs Park with less from proximity to Forrester Park.

On-Site Meeting and the Parks & Recreation Advisory Commission

Town staff has heard from several residents that an On-Site Meeting would be beneficial to help further explain each of the preferred designs at each location. In addition to the residents, Town staff is obligated to present this project to the Parks & Recreation Advisory Commission as both sites are in Town Public Parks and connect to the Town path system. As such, Town staff has scheduled an On-Site Meeting to accommodate both parties, the residents and the Parks and Recreation Commission (PRAC).

On-Site Meeting

1. Staff scheduled the site meeting for the residents during day to allow daylight viewing and selected the date in advance of the next PRAC meeting.
2. The Site Meeting is November 16th at 1:00pm, the next regularly scheduled meeting of the PRAC is November 17th at 6:00pm.
3. In order for the commissioners to see the site together as a group in the daylight, we are obligated to schedule a published Special Meeting of the PRAC, allowing them to meet on site within the rules of the Brown Act.

4. The goal of the meeting is threefold, 1) to explain the proposed design physically on the ground at each site, 2) introduce the project designs to the PRAC, and 3) to receive and answer questions from all parties in attendance.
5. Please understand that no one meeting date will satisfy everyone's schedules, but the Town is working very hard to meet the request of the residents as well as incorporate the Parks & Recreation Commission.

Parks & Recreation Commission Meeting

1. In addition to the two prior meetings and the On-Site Meeting, this project will continue to be discussed at public meetings where all are welcome.
2. The regularly scheduled Parks & Recreation Commission Meeting is November 17th at 6:00pm in person at the Town Hall Council Chambers.
3. At this meeting Town Staff will be presenting a summary of the proposed designs and the alternatives that have been preferred by each group of folks that live in proximity to each site along with Town staff's recommendations for each.
4. The commission will then consider all of the available information and determine their preferred alternatives for each site as a recommendation to Town Council.

Town Council Meeting

After the PRAC makes their recommendation to Town Council at the November 17th PRAC meeting, Town staff will take the designs of this project forward to Town Council for their recommendation.

1. This is most likely going to be scheduled for a Town Council meeting in January.
2. After receiving Town Council input Town staff will authorize our design consultant to prepare the final, detailed design plans.
3. After the design is complete, Town staff will publicly bid the project for construction.
4. Bidding and construction will likely occur in spring/summer 2023.

If anyone has questions or would like to discuss further, please reach out to me, Steve Rogers or Rosalba Ramirez.

Best Regards,

John Ferons
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